

**DOCUMENT NAME: Commercial Bill of Lading (CBL) –
(Power Track)
DOCUMENT TYPE: 15**

- 1. Description:** Transportation of CONUS freight shipments via commercial carriers.
- 2. Primary Forms:** Commercial Bill of Lading - generated electronically using Electronic Transportation Acquisition (ETA); Military Surface Deployment and Distribution Command (SDDC)'s Global Freight Management (GFM) system.
- 3. Related Forms:** GFM transportation billing data is sent to U.S. Bank's Power Track System which is accessed via FINCEN intranet website (Metaframe application).

4. Document Number:

- a. A typical CBL numbers are in the following formats:

SAMPLE: Z518000002270 or BIPK0000017

- b. The Commercial Transportation Approval Payment System (CTAPS) process will automatically generate a document number from the CBL number document number as follows:

SAMPLE: 15 04 518002270 001

<u>Document Type</u>	<u>FY (of shipment date)</u>	<u>CBL Number (2nd thru 6th number combined with last 4 digits of CBL number)</u>	<u>Suffix</u>
15	04	518002270	001

Doc Type is 15, Fiscal Year (FY) will be the FY of the expected ship date, Doc ID field is constructed from the 2nd thru 6th number of the CBL number combined with the last four digits of the CBL number (which total 9 positions). Suffix will be the last 3 digits of the Detail Number.

5. Accounting Line:

SAMPLE: 2/3/401/136/30/0/AA/51800/2211

6. FINCEN Critical Processing Requirements: The following information is critical for processing:

- a. Document Number.
- b. Accounting Line.
- c. Payment Approval's signature
- d. Approved CTAPS Statement.
- e. U.S Bank's Power Track Statement.

7. Other Information:

- a. FINCEN will send an e-mail notification to the Payment Approval Official (PAO) notifying them when an invoice is ready for the approval process in CTAPS.
- b. CTAPS is accessed through the FINCEN Intranet for users on the CG-WAN. There will be security login established by a database of acceptable users. Each PAO will fill out the user request form and mail a signed copy to FINCEN's CTAPS manager who will assign the user log-on and password. Each PAO will receive a formal letter of authorization from FINCEN giving them authority to approve payment of invoices
- c. The charges will be recorded using a direct expenditure, transaction code 128, for each of the records.
- d. FINCEN will send the ICPs charges via the IPAC process.

8. FPD Information:

- a. Bills of lading processed through GFM will not require any obligation procedures in FPD.
- b. Managing funds at the local level can be handled by creating an estimated obligation in FPD, but under no circumstances should these obligations be transmitted to FINCEN. Units should toggle the Transmit to FINCEN radio button to "No" so the Xact will not transmit.

9. Document Flow:

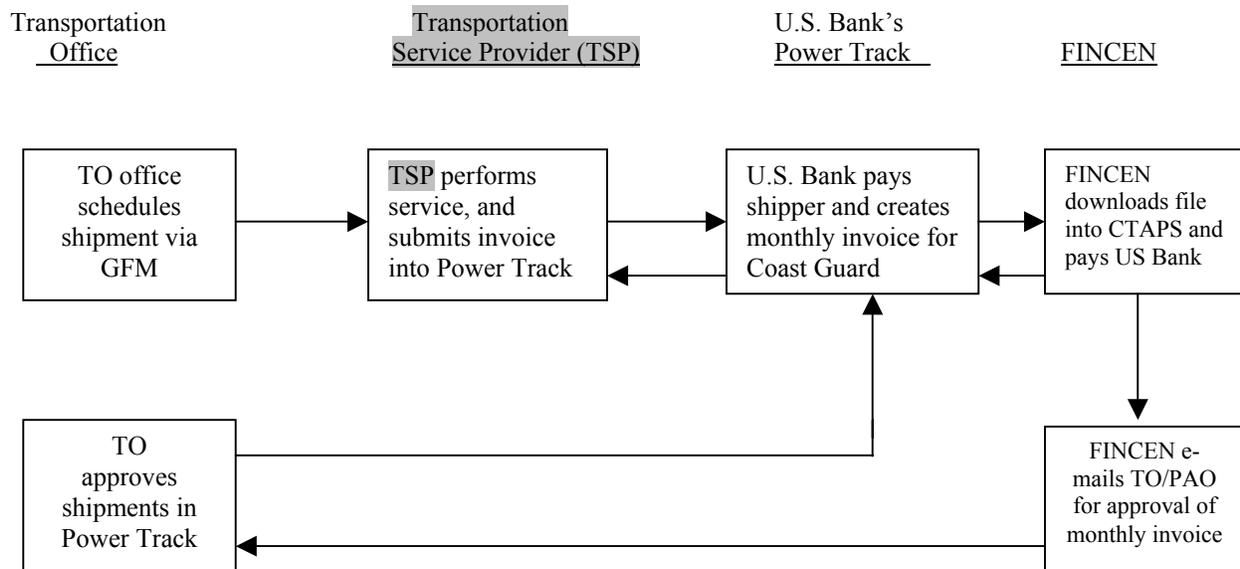


Figure 12C-21a Commercial Bill of Lading (CBL) – Power Track

- a. Figure 12C-21a describes the procedures for processing the Commercial Bill of Lading processed via GFM and U.S. Bank's Power Track System.
- b. The Coast Guard Transportation Office generates request for shipment via GFM.
- c. The TSP provides service and submits invoice via U.S. Bank's Power Track system.
- d. The Coast Guard Transportation Office approves shipment via U.S. Bank's Power Track system.
- e. U.S. Bank makes payment to the TSP as quickly as 24 hours, and submits a monthly invoice to the Coast Guard FINCEN.
- f. The FINCEN receives invoice via the Metaframe application accessed from the intranet website and makes payment to U.S. Bank.
- g. The invoice data is parsed into CTAPS. An e-mail notification goes out to the PAOs that an invoice is ready for their approval.
- h. Charges are distributed to the appropriate unit's line of accounting.

10. Sample Forms: See Figure 12C-21b and 12C-21c.

11. PES Report Sample:

DOCUMENT ID	TRANS CODE	BATCH NUMBER	COST CENTER	OBJ CLASS	COMMIT	UNDELIVERED ORDERS	ACCRUED EXPEND	EXPEND
1504518002270001	128	04080FH3P	51800	2211	0.00	0.00	0.00	739.38

12. References:

- a. DOD 4500.9-R, Defense Transportation Regulation, Part II
- b. Electronic Transportation Acquisition (ETA) website: <https://eta.mtmc.army.mil/>
- c. U.S. Bank's PowerTrack™ system: Accessed via FINCEN intranet: <http://cgweb.fincen.uscg.mil/metaframe.htm>

Commercial Transportation Approval Procedures (CTAPS): Accessed via FINCEN intranet: <http://cgweb.fincen.uscg.mil/metaframe.htm>

COMMERCIAL BILL OF LADING				DATE	ORIGINAL	B/L NO. >	Z51800000028
CARRIER ABF Freight System Inc				SCAC ABFS	CARRIER ACCOUNT NO.		
DESTINATION (Name, address and ZIP code) US COAST GUARD ELC 2401 Hawkins Point Road Building 86 Baltimore, Md 21226 US Z52500				SPLC (Dest.) 234000260	ORIGIN (Name, address and ZIP code) USCG Loran Station Raymondville RR2 Box 314 1/2 MILE NORTH, RANCHO KARLO RD Raymondville, Tx 78580 US Z40505		SPLC (Orig.) 689740000
CONSIGNEE (Name, address and ZIP code of installation) Commanding Officer ELC Warehouse Annex 6751 Alexander Bell Drive Columbia, Md 21046-2101 US ZZ0025BAPZ				SHIPPER (Name, address and ZIP code) USCG Loran Station Raymondville RR2 Box 314 1/2 MILE NORTH, RANCHO KARLO RD Raymondville, Tx 78580 US Z51800			
APPROPRIATION CHARGEABLE 2/V/401/138/45/0/NT/52500/2211				BILL CHARGES TO (Dept/agency, bureau/office mailing address and ZIP code) U.S. BANK - POWER TRACK 1010 SOUTH 7TH STREET MINNEAPOLIS, MN 55415 US			
VIA (Route shipment when advantageous to the Government)				PWRTRK			
MARKS AND ANNOTATIONS [U] Unclassified E104246536 PLEASE PICK UP BEWTWEEN 8:00 AM AND 4:00 PM (11) SHIPPER TO LOAD AND CONSIGNEE TO UNLOAD. DOES NOT APPLY TO TOWAWAY SHIPMENTS.				405 - Fuel Related Rate Adjustment \$ 4.17		TP: 3 DD:2004-02-20 S104246279	
TOTAL PKGS.		DESCRIPTION OF ARTICLES (Use carrier's classification or tariff description if possible; otherwise use clear nontechnical description)	WEIGHT * (Pounds only)	FOR USE OF BILLING CARRIER ONLY			
NO	KIND			Services	Rate	Charges	
3	BX	CLASSIFICATION ITEM NO 999913 THIS BL CONSISTS OF 2 PAGES FAK (See MFTRF 1C for Cargo Liability) TCN:Z5180004020001XXX CU:59.9 COMMODITY:999912 ELECTRONICS EQUIPMENT Z40505-3321-0006 RAYMONDVILLE 1 BX CU:19.4 40L38W22H 200.0LB ELECTRONICS EQUIPMENT Z40133-3210-9056 BAUDETTE Mileage 1746 TOT QTY:600LB CU:60 SEE CONTINUATION SHEET FOR DETAILS	600.0				
3	BX		600.0	TOTAL CHARGES			
TARIFF/SPECIAL RATE AUTHORITY ABFS:003723-00		PICKUP SERVICE FURNISHED <input type="checkbox"/>	SHIPPER'S INITIALS <input type="checkbox"/>	ROUTE ORDER/RELEASE NUMBER			
STOP SHIPMENT AT		FURNISH INFORMATION ON CAR/TRUCKLOAD/CONTAINER SHIPMENTS					
		INITIALS & NO.	SEAL NUMBERS	LENGTH/CUBE	MARKED CAPACITY	DATE	
FOR		ABFS:123456	APPLIED BY SH	ORDERED AV1	FURNISHED AV3	ORDERED	FURNISHED
CARRIER'S PICKUP DATE 2004-02-11		SIGNATURE OF AGENT		PER	CARRIER WAY/FREIGHT BILL NO. AND DATE NA		
MODE B	ESTIMATE 143.25	NO CLS/TL5 1	TYPE RATE	PSC	REASON 01 12.07	DELIVERED ON DATE	AT (Actual delivery point)
ISSUING OFFICER AND OFFICE (Issuing officer name, office and complete address) CHRISTOPHER T. GIBBS 757-523-6763 TRANSPORTATION MGMT SPEC US Coast Guard Finance Center 1430 Kristina Way 757-523-6763 Chesapeake, VA 23326 US Z51800				BY (Name of the delivering carrier)			
CONTRACT/PURCHASE ORDER NO. AND FOB POINT				DATED	SIGNATURE OF AGENT		
THIS IS TO CERTIFY THAT HERE-IN NAMED MATERIALS ARE PROPERLY CLASSIFIED, DESCRIBED, PACKAGED, MARKED, AND LABELED, AND ARE IN PROPER CONDITION FOR TRANSPORTATION ACCORDING TO THE APPLICABLE REGULATIONS OF THE DEPARTMENT OF TRANSPORTATION. SUBJECT TO SECTION 7 OF THE CONDITIONS, IF THIS SHIPMENT IS TO BE DELIVERED TO THE CONSIGNEE WITHOUT RECOURSE ON THE CONSIGNOR, THE CONSIGNOR SHALL SIGN THE FOLLOWING STATEMENT: THE CARRIER SHALL NOT MAKE DELIVERY OF THIS SHIPMENT WITHOUT PAYMENT OF FREIGHT AND ALL OTHER LAWFUL CHARGES.							
RECEIVED, SUBJECT TO THE TENDERS AND RULES IN EFFECT ON THE DATE OF THE ISSUE OF THIS BILL OF LADING, THE PROPERTY DESCRIBED ABOVE IN APPARENT GOOD ORDER, EXCEPT AS NOTED (CONTENTS AND CONDITIONS OF CONTENTS OF PACKAGES UNKNOWN), MARKED, CONSIGNED, AND DESTINED AS INDICATED ABOVE WHICH SAID CARRIER (THE WORD CARRIER BEING UNDERSTOOD THROUGHOUT THIS CONTRACT AS MEANING ANY PERSON OR CORPORATION IN POSSESSION OF THE PROPERTY UNDER THE CONTRACT) AGREES TO CARRY TO ITS USUAL PLACE OF DELIVERY AT SAID DESTINATION, IF ON ITS ROUTE, OTHERWISE TO DELIVER TO ANOTHER CARRIER ON THE ROUTE TO SAID DESTINATION. IT IS MUTUALLY AGREED AS TO EACH CARRIER OF ALL OR ANY OF SAID PROPERTY OVER ALL OR ANY PORTION OF THE SAID ROUTE TO DESTINATION AND AS TO EACH PARTY AT ANY TIME INTERESTED IN ALL OR ANY SAID PROPERTY, THAT EVERY SERVICE BE PERFORMED HERE UNDER SHALL BE SUBJECT TO ALL THE BILL OF LADING TERM AND CONDITIONS IN THE GOVERNING CLASSIFICATION ON THE DATE OF THE SHIPMENT. SHIPPER HEREBY CERTIFIES THAT HE IS FAMILIAR WITH ALL THE BILL OF LADING TERMS AND CONDITIONS IN THE GOVERNING CLASSIFICATION AND THE SAID TERMS AND CONDITIONS ARE HEREBY AGREED BY THE SHIPPER AND ACCEPTED FOR HIMSELF AND HIS ASSIGNS. NOTE - WHERE THE RATE IS DEPENDENT ON VALUE, SHIPPERS ARE REQUESTED TO STATE SPECIFICALLY IN WRITING THE AGREED OR DECLARED VALUE OF THE PROPERTY. THE AGREED OR DECLARED VALUE OF THE PROPERTY IS HEREBY SPECIFICALLY STATED BY THE SHIPPER TO BE NOT EXCEEDING:							
\$ _____ PER _____ FREIGHT CHARGES PREPAID <input type="checkbox"/> COLLECT <input type="checkbox"/> FREIGHT PREPAID UNLESS COLLECT BOX IS CHECKED							

Figure 12-21b, Commercial Bill of Lading

COMMERCIAL BILL OF LADING CONTINUATION SHEET		ORIGINAL		B/L > Z51800000028 NO.		
				SHEET NO. 2 OF 2		
(This form is to be used as a continuation sheet for SF 1105, U.S. Government Freight Waybill-Original, or SF 1205, U.S. Government Freight Waybill-Privately Owned Personal Property- Original.)		ISSUING OFFICE (Name and complete address) US Coast Guard Finance Center 1430 Kristina Way 757-523-6763 Chesapeake, VA 23326 US Z51800				
TRANSPORTATION COMPANY TENDERED TO ABF Freight System Inc		FROM (Shipping Point)		WAYBILL DATE	WAYBILL NUMBER	
PACKAGES		HM (Use carrier's classification or tariff description if possible; otherwise use a clear nontechnical description.)	WEIGHT * (Pounds only)	FOR USE OF BILLING CARRIER ONLY		
NO	KIND			SERVICES	RATE	CHARGES
		1 BX CU:19.4 40L38W22H 200.0LB ELECTRONICS EQUIPMENT Z40133-3210-9057 BAUDETTE 1 BX CU:21.1 39L39W24H 200.0LB <hr/> EQUIPMENT DESCRIPTION CONT: TRACTOR: Total Weight 600.0 Total Cost 143.25				

Figure 12-21c, Commercial Bill of Lading (Cont)