

**DOCUMENT NAME: Interservice Support Agreements (ISSA)/
Military Interdepartmental Purchase
Requests (MIPR)**

DOCUMENT TYPE: 28

1. **Description:** Interservice Support Agreements (ISSA) are used to establish what material or services one government agency has agreed to provide another government agency, and any remuneration, if required, agreed upon between the government agencies. A DD-1149 and/or a Military Interdepartmental Purchase Request (MIPR) are the most common ways of placing an obligation against the ISSA.

2. **Primary Forms:** DD-448, Military Interdepartmental Purchase Request
DD-448-2, Acceptance of a MIPR
DD-1149, Requisition and Invoice/Shipping Document
NAVCOMPT-2277, Voucher for Disbursement and/or Collection
SF-1080, Voucher for Transfer Between Appropriations and/or Funds
SF-1081, No check will be issued
MOU, Memorandum of Understanding

3. **Related Forms:** SF-1034, Public Voucher for Purchases and Services
Other Than Personal

MOA, Memorandum of Acceptance

4. **Document Number:** Standard Number - unit assigned.
The document number assigned to the MIPR must be unique and remain the same throughout the life of the agreement. Do not generate a new document reference number when new funding is received. Reference the document number from the original document.

SAMPLE: Original document FY 2004 2804904FAB001
Mod 0001 issued FY 2005 2804904FAB001

Document FY Procurement FY Contract Program Document
Type Funded Site Originated Region Elements Sequence Suffix

28 04 90 4 F AB 001

Note:If the other government agency requires the MILSTRIP format, the FINCEN is required to use it.

5. **Accounting Line:** If multiple accounting lines are used, a different suffix is required for each accounting line.

SAMPLE: 2/F/401/136/30/0/AB/12345/2674

6. **FINCEN Critical Processing Requirements:**

- a. The ALC 70-06-0000 must be in block 14 of the DD-448.
- b. The proper Treasury Symbol from Appendix B must be included in block 14 (under appropriations) on the DD-448 and in block 4 of the DD-1149.

6. c. Complete copies of Military Interdepartmental Purchase Requests must be forwarded to Interagency Agreements, USCG Finance Center, P. O. Box 4116, Chesapeake, VA 23327-4116. Issuing units must ensure the following information is provided on each DD-448:

- (1) PIIN number - block 5.
- (2) OGA/Vendor name and address - block 7.
- (3) Issuing unit name, address, and phone number - block 8.
- (4) Complete description of supplies and/or services to be received - block 9.
- (5) Period covered by funding, beginning and ending dates - block 9.
- (6) Estimated total cost - block 9.
- (7) Authorizing Officer name, signature, and date - blocks 15, 16, and 17.
- (8) Block 13 Mail invoices to: (payment made by)

Interagency Agreements
USCG Finance Center
P. O. Box 4116
Chesapeake, VA 23327-4116

SUBMITTED HARD COPIES MUST BE LEGIBLE

- d. Issuing offices must also forward a copy of the DD-448-2, Acceptance of MIPR. The following information must be provided:

- (1) Requiring activity address - block 1.
- (2) PIIN number - block 2.
- (3) Date - block 4.
- (4) Amount - block 5.
- (5) Type of acceptance - block 6.
- (6) Accepting activity address - block 14.
- (7) Signature and date - blocks 16 and 17.

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- e. If utilizing DD-1149 to provide funding for ISSA or MOU, the following information must be provided:

- (1) Issuing unit name, address, and phone number - block 1.

6. e. (2) OGA/Vendor name and address - block 2.
- (3) Ship to name and address - block 3.
- (4) Accounting data and cost - block 4.
- (5) Requisition date - block 5.
- (6) Standard document number - block 6.
- (7) Item description and cost.

SUBMITTED HARD COPIES MUST BE LEGIBLE

7. **Other Information:** Interservice Support Agreements (ISSA) are generally prepared on the standard form titled "Support Agreement," DD-1144, but some ISSA's can be on a MIPR itself, DD-448, or can take the form of a memo of understanding (MOU)/agreement (MOA) and set up "Specs" of the "Contract". MOUs, etc., can do the same thing. MIPRs are used to fund these agreements. The obligation document equals the ISSA/MOA/MOU/Letter Agreement (agreement authority) and/or the accompanying MIPR with an appropriate Acceptance of MIPR. MIPRs are common with Other Government Agencies (OGA) besides Department of Defense (DOD) entities. The FINCEN does need copies of all ISSAs, MOUs, and Acceptance of MIPRs. Telephone numbers of issuing offices must be reflected on MIPR funding documents in order that fund status reviews can be more readily completed.

The PIIN number must appear in block 5 of the DD-448. You should request that any paper billing forms from another agency cite the document/requisition number. A phone number in your address block would be helpful as well.

- a. Acceptance of MIPRs. Funds cannot be legally obligated without a DD-448-2 which indicates the manner of acceptance. Obligation entries made from DD-448s without acceptance represent commitments only and could potentially result in removal from accounts and loss of funds at year end. The choices of acceptance available to the other agency are in block 6 of the DD-448-2. Stay in touch with the OGA as they review your MIPR. The OGA decides whether it will be a Category I, a Category II, or a combination of both. However, one can negotiate with them and work to get the most advantageous method for your unit. Below are more specifics on what happens when the OGA accepts the MIPR by marking block 6.a., 6.b., or 6.c:
 - (1) If checking 6.a. of the MIPR acceptance form (i.e., Category I), you essentially have a "Contract" with the agency. You have obligated your funds in CGOF using a "G" (government) indicator (same as in FPD). The CGOF system handles government (G) transactions differently than public (P) transactions. The basic difference is the applicability of the Prompt Payment Act. A "G" indicates that the government agency will be reimbursed (i.e., there is no commercial vendor involved that would send an invoice to the FINCEN). The agency will be paid by check or a funds transfer depending upon whether a paper form (SF-1080, SF-1034, or NAVCOMPT 2277 or similar government "invoice") is sent here versus a

7. a. (1) (cont'd) cross disbursing or IPAC situations. More on these payment methods below. Critical here is that the PROMPT PAYMENT ACT DOES NOT APPLY to Category I MIPRs. Situations where units are receiving services overseas and that are paid by a foreign ADO will most likely result in a cross disbursing or an IPAC situation. This is the MOST manageable and cleanest category of MIPR.
- (2) If checking 6.b. (Category II MIPR) you essentially have a "commitment" with the other agency. You should not obligate your funds in FPD until a contract is awarded by the other agency on your behalf. The commercial contractor submits their invoices directly to the CG contracting officer for payment approval. In this case, the document must be entered into FPD with a P (public) flag. In this case, the PROMPT PAYMENT ACT DOES APPLY and CCR Registration is mandatory. The FINCEN must have a copy of the MIPR AND the awarded contract in order to pay the vendor. FPD users must be aware of category II MIPR situations because the user must select the correct G or P flag. Once a document number is created with a G indicator it can't be changed to a P indicator and vice versa. Therefore, a new suffix must be provided to the previously transmitted document number. This type of MIPR should not get involved with any cross disbursing or IPAC documents (see below payment methods), but if it does you should contact the FINCEN for resolution to avoid duplicate payments and correct the document numbering if the P/G indicator is changed. Invoices forwarded to the Coast Guard directly from vendors referencing document type 28 must be approved by a Contracting Officer using the contract payment approval form in the same manner as shown under the document type 24 section (the document type of this transaction would be 28 since it is a MIPR). When MIPRS are to be accepted as Category II, bill to instructions should have vendors forwarding invoices to the approving office in lieu of to the FINCEN.
- (3) If checking 6.c. (combination of Category I and II MIPRS) you are getting into the most complex situation possible. The MIPR and associated contract must be very well defined as to what supplies and what services will be applied to each category. This situation will require two separate document numbers to accommodate the P and G flags and ensure against duplicate payments based on how the "bill" is presented to the FINCEN (i.e., 1080, 1034, 2277 form, cross disbursement/IPAC, or the contractor's invoice).

Under this scenario the FINCEN receives BOTH contractor invoices and a "bill" from the other agency. Two document numbers must be created (suffix of 000 and 001). It is highly recommended to avoid this situation. It requires significant research and follow up with the Contracting Office Technical Representative (COTR), the agency, the vendor/contractor, and the FINCEN. If this type of situation is desirable for other program reasons, it is suggested that two MIPRS be issued, one Category I and one Category II using separate document numbers rather than just the change in the suffix.

- (4) Checking 6.d. is not applicable and leads to confusion. Basically, Category I and II MIPRs cover price fluctuations. If the scope of work changes, then a Mod to the MIPR is required anyway. Therefore, this block should never be checked.

7. b. Acknowledgment of Services/Supplies Received. A "Receiving Report" is ALWAYS required when Category II MIPR directs invoices to be paid directly by the Coast Guard and must be presented to the FINCEN for payment along with the executed contracting payment approval form. For Category I MIPRS a receiving report may not always be necessary. However, you should be aware of exactly WHY the other government agency is charging you. During the reconciliation process of your PES, if a charge is questioned, you should contact the FINCEN. A DD-1149, another DD-448 (some multiyear ISSAs can use NAVCOMPT FORM 2275 for yearly obligations) or a "receiving report" from the COTR are common ways of acknowledging receipt of supplies/services against a Category I MIPR if there is a charge in question.
- c. Payments/Other Agency Reimbursements. There are four common methods of invoicing/billing for MIPR situations:
- (1) A SF-1080, SF-1034, NAVCOMPT 2277 or similar form (Category I MIPR).
 - (2) An invoice from a commercial vendor (Category II MIPR).
 - (3) A cross disbursing document. The OGA has received cash payment directly from our Treasury account. Therefore, the FINCEN must spread the charge to the correct PES. See Chapter 11 of the SOP for an explanation of this method). This method is used with DOD agencies including Defense Contract Admin Services Management Areas (DCASMA) and Defense Contract Admin Services Regions (DCASR).
 - (4) An **Intra-governmental Payment and Collection (IPAC)** via the US Treasury (similar to cross disbursement except IPAC is the OGA receiving cash payment. The FINCEN must verify the charge and spread it to the right PES). This method is used with civilian agencies.

The type of category of the MIPR and whether the payment is made via a foreign Authorized Disbursing Officer (ADO) or another agency's disbursing office will determine which of the 4 "bills" will eventually get to the FINCEN. The Coast Guard should never be "billed" through multiple methods because this could result in duplicate payments. If you receive a copy of the SF-1080, SF-1034 or NAVCOMPT-2277 from the agency you are dealing with, you can usually determine whether the OGA will be sent a check or whether they have already reimbursed themselves through cross disbursing or IPAC. Somewhere on all these forms is a "PAID BY" block. If it has payment information on it, the FINCEN will probably be cross- disbursed or paid thru IPAC. If there is no payment information in this "PAID BY" block then the FINCEN will most likely cut a check to the OGA and it will be shown on your PES. It is very helpful to know which system your MIPR is in so payments and problems can be tracked more easily. **Try to get all of your documents to cite the accounting data and the associated document number.**

- d. Where to Send Documents. Copies of all obligation documents (Category I and II MIPRS and their Acceptance of MIPRS) go to Interagency Agreements, USCG Finance Center, PO. Box 4116, Chesapeake, VA 23327-4116.

8. **FPD Information:** MIPRS should be created in FPD using the MIPR module in Simplified Acquisitions. When approved, commitments of \$25,000 or more will transfer to the Finance Center. Category I MIPRS, when accepted, will transfer obligation, purchase header, purchase line items and liquidate commitments. Each line item of a Category I will be obligated as a separate suffix (e.g., line item 1 suffix 000, line item 2 suffix 001). Do not send a hard copy of Category I MIPRS to the FINCEN if the MIPR was created and transmitted in FPD. Category II MIPR obligations do not transfer or liquidate commitments. Since Category II MIPRS must be certified for payment by a Contracting Officer (KO), copies of Category II MIPRS will be forwarded to the FINCEN by the KO.

9. **Document Flow:**

a. Category I MIPR.

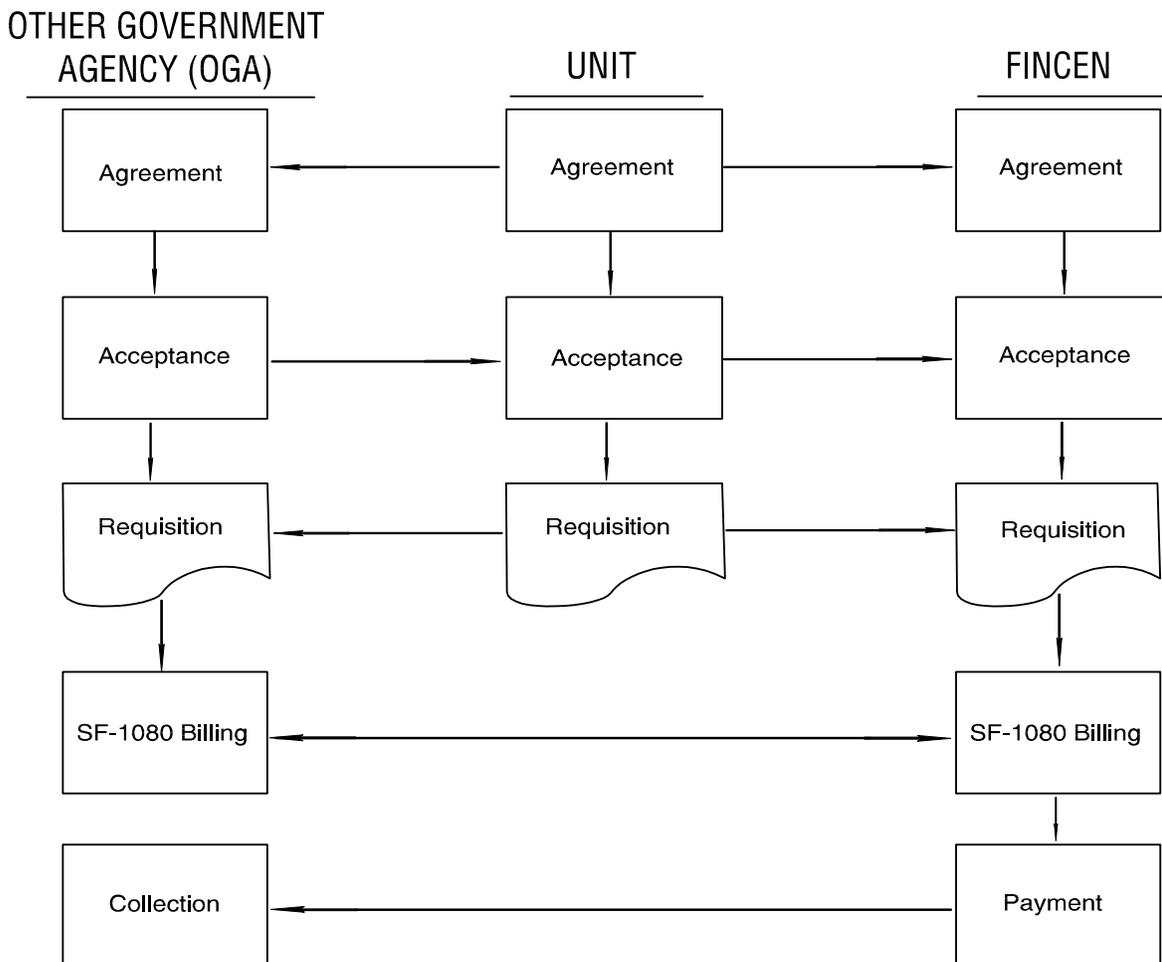


Figure: 12D-29 Interservice Support Agreement (ISSA) - Category I MIPR

(1) Figure 12D-29 describes the procedures for processing the Interservice Support Agreement (ISSA) form and a Category I MIPR where the OGA bills with a SF-1080.

- 9. a. (2) The unit reaches an agreement with another government agency for materials or services and prepares an Interservice Support Agreement (ISSA). A copy of the ISSA is submitted to the other government agency, the FINCEN, and one copy is retained for the unit's files.
- (3) When the services or materials are needed, a DD-1149/MIPR is prepared requesting the materials or services. The original is forwarded to the government agency providing the service, a copy is forwarded to the Finance Center, and one copy is retained for the unit's file.
- (4) Upon completion of work, the providing agency prepares a SF-1080 requesting payment and forwards the form to the FINCEN for payment.

Document Flow:

b. Category II MIPR.

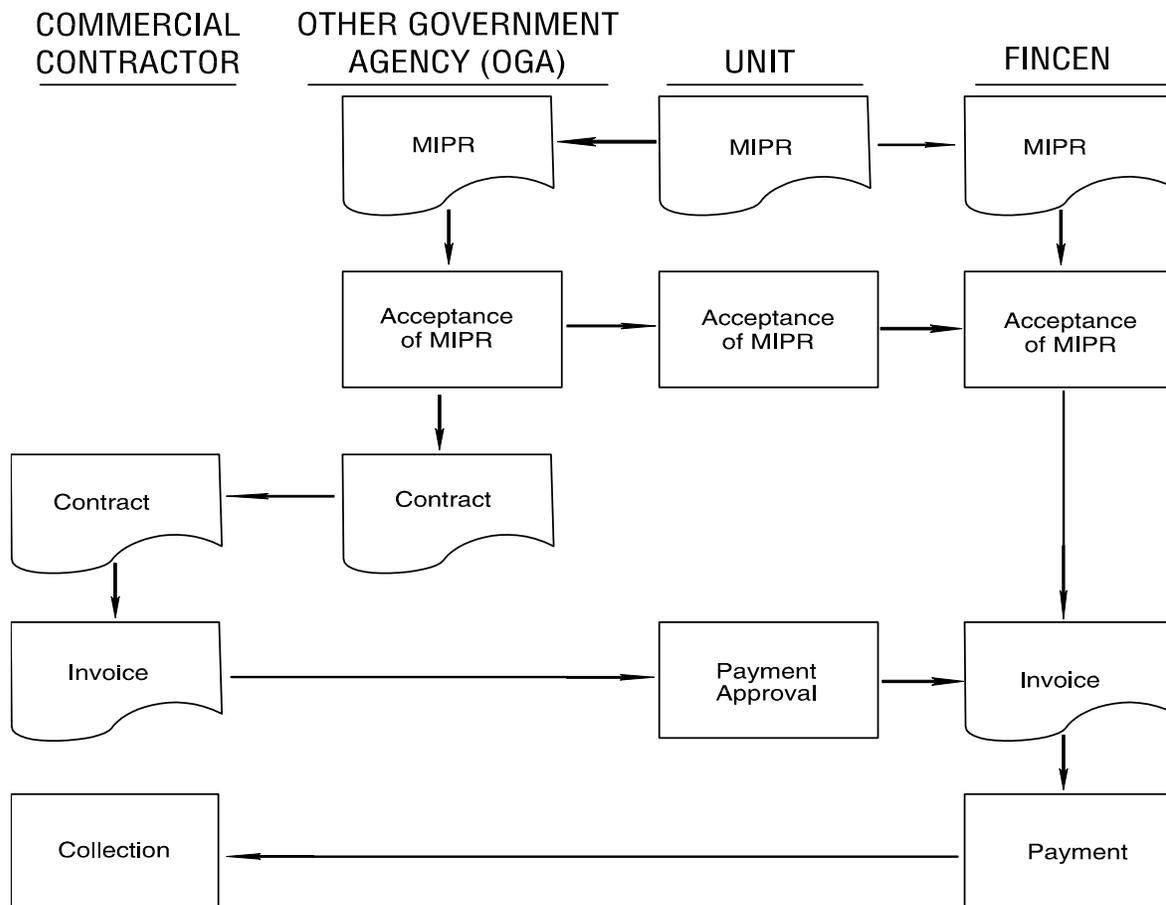


Figure 12D-30 Interservice Support Agreement (ISSA) - Category II MIPR

(1) Figure 12D-30 describes the processing for a Category II MIPR.

- 9. b. (2) When the services or materials are needed, a MIPR (DD-448) is prepared. The original is forwarded to the government agency (OGA) with a copy to the FINCEN, and a copy to be retained in the unit's file.
- (3) When the OGA has accepted the MIPR, the acceptance form (DD-448-2) will be sent to the unit who keeps a copy for their files and sends a copy to the FINCEN.
- (4) The OGA, citing Coast Guard accounting data, will enter into a contract with a commercial vendor for supplies or services. The contract will be administered by the OGA.
- (5) Upon completion of work, the contractor forwards an invoice to the approving office.
- (6) Approving office forwards invoice with contract payment approval form to the FINCEN for payment as a document type 28.

10. Sample Form: See Figures 12D-31, 12D-32, 12D-33, 12D-36, 12D-39, 12D-40, and 12D-41.

11. PES Report Sample:

DOCUMENT ID	TRANS CODE	BATCH NUMBER	COST CENTER	OBJ CLASS	COMMIT	UNDELIVERED ORDERS	ACCRUED EXPEND	EXPEND
2804904FAB001000	051	04025FHAA	12345	2665	0.00	606.30	0.00	0.00
2804904FAB001000	102F	04045FH6U	12345	2665	0.00	606.30-	0.00	606.30

12. References:

- COMDTINST M4200.19G, Coast Guard Acquisition Procedures (CGAP).
- COMDTINST M4200.13F Simplified Acquisition Procedures Handbook
- Federal Acquisition Regulations (FAR)

MEMORANDUM OF UNDERSTANDING
BETWEEN
US DEPARTMENT OF THE AIR FORCE, LONGLEY AFB
AND
US DEPARTMENT OF **HOMELAND SECURITY** (US COAST GUARD, HAMPTON AFB)

1. PURPOSE.

This Memorandum of Understanding (MOU) establishes the relationship and arrangements between the US Department of the Air Force, Longley AFB and the US Department of **Homeland Security**, US Coast Guard, Hampton AFB (USCG) for Occupancy of base housing at Longley AFB.

2. AUTHORITY.

The authority to make this agreement is DOD 4000.19-R, Defense Regional Interservice Support (DRIS) Regulation, March 1994, and AFB 90-1, Chapter 10, Family Housing Management, 1 October 1998.

3. OBJECTIVES.

Allow USCG personnel to occupy available Longley AFB military family housing units, IAW AFB 90-1, Chapter 10, when requirements can not be satisfied at Hampton AFB.

4. LONGLEY AFB RESPONSIBILITIES.

a. Provide on-base housing to the USCG on the same basis as for Longley AFB personnel.

b. Bill USCG monthly for maintenance and operation cost of base housing. Fixed rates computed on a monthly occupancy rate (cost per unit per month), prorated on a daily rate when occupied less than an entire month. Fixed monthly rate for maintenance and operation charges will be reevaluated each fiscal year.

c. Bill the USCG for all retroactive charges for USCG occupancy of Longley base housing from date of occupancy through date of signature of this MOU.

d. Billing will be sent to: CGAS, Hampton AFB 23511.

5. USCG RESPONSIBILITIES.

Figure 12D-31 Memorandum of Understanding (MOU)

a. Notify both 323 CES/DEU and 323 CES//DEH, Longley AFB VA 23510 in writing, of any change in either grade or occupancy status, i.e., promotion, moving in or moving out, of USCG personnel occupying base housing at Longley.

b. Ensure that USCG occupants of Longley family housing comply with all appropriate regulations.

c. Promptly remit payment of both the retroactive charges and current monthly charges to Longley AFB Accounting & Finance, 323 CPTS/ACCFHC, Longley VA 23510.

6. TERM OF AGREEMENT AND REVIEW.

a. The MOU will remain in effect until 30 September 2005 unless terminated earlier by agreement of both parties.

b. This MOU is subject to joint review on an annual basis, but will remain in effect without change if both parties agree that such a review is unnecessary.

Raymond R. Ray, Colonel, USAF
Commander, 123 Air Base Group
Longley Air Force Base, Hampton

J. K. Smith, CAPT, USCG
Commanding Officer
Hampton Air Force Base,
Virginia

Date: 16 AUG 04

Date: 30 July 04

Figure 12D-32 Memorandum of Understanding (MOU) (cont'd)

MILITARY INTERDEPARTMENTAL PURCHASE REQUEST						1.
		PAGE 1 OF PAGES				
2. FBC *	3. CONTROL SYMBOL NO. 28-04-89462K420	4. DATE PREPARED 11/03/03	5. MPR NUMBER DTCG89-04-X-62K420	6. AMEND NO. 000		
7. TO: ALASKA FEDERAL HEALTH CARE BLDG 658 SUITE 205 FT RICHARDSON, AK * 99505 Phone: 907 729-2877 Attention: GLENN BUTCHA			8. FROM: (Agency, name, telephone number of originator) CG MLC PAC (FCP-4) 5104373002 COAST G WARD ISLAND BLDG 54A ALAMEDA CA945015100			
9. ITEMS <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT INCLUDED IN THE INTERSERVICE SUPPLY SUPPORT PROGRAM AND REQUIRED INTERSERVICE SCREENING <input checked="" type="checkbox"/> HAS <input type="checkbox"/> HAS NOT BEEN ACCOMPLISHED.						
ITEM NO. a	DESCRIPTION (Federal stock number, nomenclature, specification and/or drawing No., etc.) b	QTY. c	UNIT d	ESTIMATED UNIT PRICE e	ESTIMATED TOTAL PRICE f	
1	FUNDS ARE PROVIDED TO AFHCP FOR THE COAST GUARD'S PORTION OF PROVIDED HEALTH CARE. AAFHC POC: GLENN BUTCHA, (907) 729-2890 USCG POC: JOHN GRAY, (510) 437-3468	1	EA	3,000.00	3,000.00	
10. SEE ATTACHED PAGES FOR DELIVERY SCHEDULES, PRESERVATION AND PACKAGING INSTRUCTIONS, SHIPPING INSTRUCTIONS AND INSTRUCTIONS FOR DISTRIBUTION OF CONTRACTS AND RELATED DOCUMENTS.					11. GRAND TOTAL 3,000.00	
12. TRANSPORTATION ALLOTMENT (Used if FOB Contractor's plant)			13. MAIL INVOICES TO (Payment will be made by) INTERAGENCY AGREEMENTS US CG FINANCE CENTER 1430A KRISTINA WAY CHESAPEA KE VA 233261000 PAY OFFICE DODAAD 751800			
14. FUNDS FOR PROCUREMENT ARE PROPERLY CHARGEABLE TO THE ALLOTMENTS SET FORTH BELOW, THE AVAILABLE BALANCES OF WHICH ARE SUFFICIENT TO COVER THE ESTIMATED TOTAL PRICE.						
ACRN	APPROPRIATION	LIMIT/SUBHEAD	SUPPLEMENTAL ACCOUNTING CLASSIFICATION	ACCTG STA DODAAD	AMOUNT	
			2/6/401/133/30/0/2K/75230/2596/3000.00 ALC 70060000 28-04-89462K420 DTCG89-04-X-62K420			
15. AUTHORIZING OFFICER (Type name and title) DONNA ONEAL			16. SIGNATURE		17. DATE	

DD FORM 1 JUN 72 448

PREVIOUS EDITION IS OBSOLETE

S/N 0102-004-8501

C-28708

LUFS Batch Number: 47850 040110_0425

Figure 12D-33 DD-448, Military Interdepartmental Purchase Request (MIPR)

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ACCEPTANCE OF MIPR						Page 1 of 1
1. TO (Requiring Activity Address)(Include Zip Code) CG MLCFAC (Fcp-4) Donna Oneal Alameda, CA 94501-5100 Rout Sym.:			2. MIPR NUMBER DTCGB9-04-X-62K420		3. AMENDMENT NO. 1	
			4. DATE (MIPR Signature date) 3/5/04		5. AMOUNT (As Listed on the MIPR) 10,500.00	
8. The MIPR identified above is accepted and the items requested will be provided as follows: (Check as Applicable)						
a. <input checked="" type="checkbox"/> ALL ITEMS WILL BE PROVIDED THROUGH REIMBURSEMENT (Category I) b. <input type="checkbox"/> ALL ITEMS WILL BE PROCURED BY THE DIRECT CITATION OF FUNDS (Category II) c. <input type="checkbox"/> ITEMS WILL BE PROVIDED BY BOTH CATEGORY I AND CATEGORY II AS INDICATED BELOW d. <input type="checkbox"/> THIS ACCEPTANCE, FOR CATEGORY I ITEMS, IS QUALIFIED BECAUSE OF ANTICIPATED CONTINGENCIES AS TO FINAL PRICE. CHANGES IN THIS ACCEPTANCE FIGURE WILL BE FURNISHED PERIODICALLY UPON DETERMINATION OF DEFINITIZED PRICES, BUT PRIOR TO SUBMISSION OF BILLINGS.						
7. <input type="checkbox"/> MIPR ITEM NUMBER(S) IDENTIFIED IN BLOCK 13, "REMARKS" IS NOT ACCEPTED (IS REJECTED) FOR REASONS INDICATED.						
8. TO BE PROVIDED THROUGH REIMBURSEMENT CATEGORY I				9. TO BE PROCURED BY DIRECT CITATION OF FUNDS CATEGORY II		
ITEM NO. a.	QUANTITY b.	ESTIMATED PRICE c.	ITEM NO. a.	QUANTITY b.	ESTIMATED PRICE c.	
1		3,000.00				
2		7,500.00				
d. TOTAL ESTIMATED PRICE			e. TOTAL ESTIMATED PRICE			
10. ANTICIPATED DATE OF OBLIGATION FOR CATEGORY II ITEMS				11. GRAND TOTAL ESTIMATED PRICE OF ALL ITEMS 10,500.00		
12. FUNDS DATA (Check if Applicable)						
a. <input type="checkbox"/> ADDITIONAL FUNDS IN THE AMOUNT OF _____ ARE REQUIRED (See Justification in Block 13)						
b. <input type="checkbox"/> FUNDS IN THE AMOUNT OF _____ ARE NOT REQUIRED AND MAY BE WITHDRAWN						
13. REMARKS ALC 70060000						
14. ACCEPTING ACTIVITY (Complete address) ANTHC - AFHCP 4141 Ambassador Drive, C-FIN Anchorage, AK 99508				15. TYPED NAME AND TITLE OF AUTHORIZED OFFICIAL Glenn Buchta, Senior Accountant		
				16. SIGNATURE <i>Glenn Buchta</i>		17. DATE 3/5/04

DD FORM 448-2, JUL 71 (EG)

PREVIOUS EDITION WILL BE USED UNTIL EXHAUSTED.

Figure 12D-36 DD-448-2, MIPR Acceptance Form

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SHIPPING CONTAINER TALLY → 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50

Form Approved
OMB No. 0704-0246

REQUISITION AND INVOICE/SHIPPING DOCUMENT

Public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0246), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO EITHER OF THESE ADDRESSES. RETURN COMPLETED FORM TO THE ADDRESS IN ITEM 2

1. FROM: (Include ZIP Code) Commanding Officer USCG Integrated Support Command 427 Commercial Street, Boston, MA 02109-1027		SHEET NO. 1 NO. OF SHEETS 1		5. REQUISITION DATE 10/01/03		6. REQUISITION NUMBER 28-04-244P12A01				
2. TO: (Include ZIP Code) Naval Sta Newport, Housing dept 690 Peary Street Newport, RI 02841-1513 <i>Mary-Beth</i> (40L) 841-4209		7. DATE MATERIAL REQUIRED (YYMMDD)		8. PRIORITY		9. AUTHORITY OR PURPOSE				
3. SHIP TO - MARK FOR		10. SIGNATURE		11 a. VOUCHER NUMBER & DATE (YYMMDD)		11 b.				
4. APPROPRIATIONS SYMBOL AND SUBHEAD		12. DATE SHIPPED (YYMMDD)		13. MODE OF SHIPMENT		14. BILL OF LADING NUMBER				
OBJECT CLASS		EXPENDITURE ACCOUNT (From) (To)		CHARGEABLE ACTIVITY		BUREAU CONTROL ACTIVITY NO.				
BUREAU CONTROL NO.		AMOUNT		UNIT PRICE		TOTAL COST				
ITEM NO. (a)	FEDERAL STOCK NUMBER, DESCRIPTION, AND CODING OF MATERIAL AND/OR SERVICES (b)			UNIT OF ISSUE (c)	QUANTITY REQUESTED (d)	SUPPLY ACTION (e)	TYPE OF TAINER (f)	CON-TAINER NOS. (g)	UNIT PRICE (h)	TOTAL COST (i)
1	Reimbursement for occupation of Navy Public Quarters by USCG personnel at NETC Newport, R. I. Period 1 Oct 03 - 30 Sep 04 occupied units x BAH 2-P-401-299-12-0-5B-78651-2521			JOB	1				\$850,000.00	\$850,000.00
SIGNATURE <i>George E Fane</i>				DATE 10/16/03		17. SPECIAL HANDLING				
18. TRANSPORTATION VIA NAJG OR MSTG CHARGEABLE TO				19. CONTAINERS RECEIVED EXCEPT AS NOTED				DATE (YYMMDD)	BY	SHEET TOTAL
ISSUED BY	TOTAL CON-TAINERS	TYPE CON-TAINER	DESCRIPTION	TOTAL WEIGHT	TOTAL CUBE	RECEIVED EXCEPT AS NOTED	DATE (YYMMDD)	BY	\$850,000.00	
CHECKED BY						QUANTITIES RECEIVED EXCEPT AS NOTED	DATE (YYMMDD)	BY	GRAND TOTAL	
PACKED BY						POSTED	DATE (YYMMDD)	BY	20. RECEIVERS VOUCHER NO.	
TOTAL				0	0					

DD Form 1149, JAN 93

F-267
 P. 05/05
 T-782
 617233182
 Form-ISC BOSTON USCG (FA)
 Apr-05-04 04:54pm

Figure 12D-39 DD-1149, Requisition and Invoice/Shipping Document

CIC #: VOUCHER FOR TRANSFERS PAGE NO. 001
 BILLED DATE 01-APR-2004 BETWEEN APPROPRIATIONS AND/OR FUNDS
 CUSTOMER ORDER NUMBER 28-03-G72QAT725 (AR 37-1)
 (DTCG7-03-X-QAT725 LINDA SCHOFIELD)

D.O. VOUCHER NO. BU VOUCHER NO. BILL NO. PAID BY CHECK NO. COLLECTION VOU. NO.
 56046787
 PARTIAL # 3 02-SEP-2003 THRU 01-APR-2004

BILLED OFFICE (MAIL TO): BILLING OFFICE (SEND REMITTANCE TO):
 INTERAGENCY AGREEMENTS USACE FINANCE CENTER
 USCG FINANCE CENTER BALTIMORE DISTRICT E1
 C O USACE FINANCE CENTER
 5722 INTEGRITY DRIVE

CHESAPEAKE VA 23326-1000 MILLINGTON TN 38054-5005
 ATTN

BILLED ACCOUNTING CLASSIFICATION BILLING ACCOUNTING CLASSIFICATION
 2003 0600.1000 2003 NA 0000 0000000 0000 000000 96 NA X 3122.0000 E1 08 2420 899 099990 96181
 \$286.74 \$286.74

ITEM	MOA	DESCRIPTION	
CONTRACT - OUTSIDE GOVERNMENT		HEAT, LIGHT, POWER, WATER, GAS, ELECTRICITY AND OTHER UTILITY SERVICES	\$286.74
		SUBTOTAL	\$286.74
		PARTIAL AMOUNT PAID	\$.00
		PAYMENT DUE DATE 01-MAY-2004	
		PAY THIS AMOUNT	\$286.74

FUNDS AUTHORIZED: \$1,000.00
 TOTAL BILLED AMOUNT: \$999.31
 PREVIOUS BILLED AMOUNT: \$712.57
 CURRENT BILLED AMOUNT: \$286.74
 TOTAL FLUX BILLED: \$.00
 PREVIOUS FLUX BILLED: \$.00
 CURRENT FLUX BILLED: \$.00

CERTIFICATE OF OFFICE BILLED
 I CERTIFY THAT THE ABOVE ARTICLES WERE RECEIVED AND ACCEPTED OR THE SERVICES PERFORMED AS STATED AND SHOULD BE CHARGED TO THE APPROPRIATION(S) AND/OR FUND(S) AS INDICATED ABOVE, OR THAT THE ADVANCE PAYMENT REQUESTED IS APPROVED AND SHOULD BE PAID AS INDICATED.

DATE _____ AUTHORIZED ADMINISTRATIVE OR CERTIFYING OFFICER _____

VA FORM 4445-R
 APPROVED BY TREASURY -
 FOR USE IN LIFELINE SYSTEM

Figure 12D-40 SF-1080, Voucher for Transfer Between Appropriations and/or Funds

Apr-05-04 04:54pm From-ISC BOSTON USCG (FA) 6172233182 T-782 P.02/05 F-267

VOUCHER FOR DISBURSEMENT AND/OR COLLECTION - NAVCOMPT FORM 2277 (BPT) (REV. 3-88) S/N 0104-LF-003-008 Page 1 of Pages

1. Purpose DISB. <input type="checkbox"/> COLLECT <input type="checkbox"/>		2. Data	3. Reference Document No.	4. Bill Number	5. Voucher No.						
6. FROM: Housing Department Naval Station 690 Peary St Newport RI 02840				7. PAID BY: CHECK NO. 28-04-244P12A01							
8. TO: Commander First Coast Guard District 408 Atlantic Ave Attn: George Kane Boston MA 02210											
9. ARTICLES, SERVICES OR ITEMS											
A. INVOICE OR ORDER NO.	B. DATE OF DELIVERY/SERVICES	C. DESCRIPTION (REMITTER, EXPLANATION, DETAILS, ETC.)			F. AMOUNT						
		INTERSERVICE SUPPORT AGREEMENT WITH NAVSTA NEWPORT RI. REIMBURSEMENT FOR COAST GUARD OCCUPYING HOUSING AT NAVSTA NEWPORT RI. 01 JAN 04 - 30 MAR 04			\$201,688.50						
G. DISCOUNT TERMS					H. TOTAL \$201,688.50						
10. TYPE OF PAYMENT OR BILL: COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL <input type="checkbox"/> PROGRESS <input type="checkbox"/> ADVANCE <input type="checkbox"/>											
11. ACCOUNTING CLASSIFICATION TO BE CREDITED (COLLECTION)											
A. ACRN	B. APPROPRIATION	C. SUB-HEAD	D. OBJ. CLASS	E. BUREAU CONTROL	F. SA	G. AAA	H. TT	I. PAA	J. COST CODE	K. AMOUNT (U.S. CURRENCY ONLY)	
12. DEDUCTIONS											
A. ACRN	B. TRANSPORTATION	C. DISCOUNT	D. TAX	E. RESERVE	F. MISCELLANEOUS	G. TOTAL FOR PART (U.S. CURRENCY ONLY)					
H. CURRENCY:			EXCHANGE RATE			= \$1.00			I. TOTAL DEDUCTIONS		
13. ACCOUNTING CLASSIFICATION TO BE CHARGED (DISBURSEMENT)											
A. ACRN	B. APPROPRIATION	C. SUB-HEAD	D. OBJ. CLASS	E. BUREAU CONTROL	F. SA	G. AAA	H. TT	I. PAA	J. COST CODE	K. AMOUNT (U.S. CURRENCY ONLY)	
L. TOTAL NET AMOUNT TO BE PAID (BLOCK 9-H MINUS BLOCK 12-1)											
14. INSPECTION REPORT NOS:						15. GOVT BIL NOS:					
16. APPROVED <i>William B. Oliveira</i> 04-05-04 (DATE) TITLE Housing Management Specialist						17. CERTIFIED BY _____ TITLE _____ (DATE)					
18. PAYMENT RECEIVED: PAYEE- PER- TITLE-											

Figure 12D-41 NAVCOMPT-2277, Voucher for Disbursement and/or Collection